January 24, 2012

Dear Student,

You are receiving this letter because you have requested a tutor in one of the following courses: **ACC 111, CHM 122, 280, or PHY 110, 113, 114**. The Learning Assistance Center’s Peer Tutoring Program is making an effort to reduce duplication of services by encouraging students to use tutoring resources provided in individual academic departments *before* requesting a tutor through our office. We ask that you attend three help sessions provided by the department before requesting an individual tutor from LAC. If you believe that your academic needs are not being met after attending these help sessions, we are happy to assign you an individual tutor. Please take this letter with you to your help sessions and ask the tutor(s) to verify your attendance. Thank you for your consideration, and please alert Donalee White, the Tutor Coordinator, if you have any specific questions or concerns.

Sincerely,

The Learning Assistance Center Staff

**Chemistry Clinics**
- **CHM 280 Drop-in**
  - Tuesday & Thursday, 6 – 9:00 pm
  - Salem Hall 207
- **CHM 122 Drop-in**
  - Monday, Tuesday, Wednesday, & Thursday, 11 am-12:00 pm
  - Monday & Wednesday, 6 – 9:00 pm
  - Salem Hall 207

**Physics Clinics**
- **PHY 114**
  - Sundays, Mondays, Wednesdays, Thursdays - 5:30-7:30 pm
  - Tuesdays, 6 – 8:00 pm
  - Olin 103
- **PHY 113**
  - Mondays – Fridays, 5 – 7:00 pm
  - PHY 110
  - Olin 101
- **PHY 110**
  - Wednesdays & Thursdays, 5 – 7:00 pm
  - Olin 107

**Accounting Help Sessions**
- **ACC 111**
  - Mondays & Tuesdays, 7-10:00 pm
  - Kirby 103

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